

# Weedon Parish Council Summons to Meeting

Tuesday 18 March 2025 7.30pm

## To Members of Weedon Parish Council

You are hereby summoned to the Annual Parish Council Meeting of the Weedon Parish Council on 20 May 2025 at 7.30pm, to be held in The Old Schoolroom Weedon for the purpose of transacting the following business.

Issue date – Wednesday 14 May 2025

*Ruth Millard*

Clerk to the Parish Council

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29/25	Acceptance of Office of Councillors	Members to sign their acceptance forms
30/25	Nomination and Acceptance of Office of Chair and Vice Chair	
31/25	Councillor Vacancy Co-option of Geoff Fincher	
32/25	Open Forum For members of the public to raise any issues.	
33/25	Apologies and Members' Interests To receive and accept any apologies for absence. Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.	
34/25	Approval of Minutes To agree the minutes from the Parish Council general meeting 18 March 2025	
35/25	Review and Adoption of Council's Statutory and Governance Documents for 2025/26	
	REVIEW a. Standing Orders e. Equality & Diversity Policy i. Information Policy	
	b. Financial Regulations f. Risk Assessments j. Complaints Procedure	
	c. Code of Conduct g. GDPR Data Audit k. Procedure for requests under	
	d. Privacy Policy and Notice h. Retention of Documents Policy Freedom of Information & Data Protection	
	CONSIDER NEW Communications Policy	
36/25	Appoint representatives eg. Buckinghamshire Council Community Board	
37/25	Review inventory of assets	
38/25	Confirmation of Insurance Cover	
39/25	Review of the Council's subscriptions to other bodies eg. NALC & BMKALC, SLCC	
40/25	Determine time and place of ordinary meetings for the next year To agree time and place of ordinary meetings of full Council up to the next Annual Meeting.	
41/25	Annual Governance and Accountability Return 2024/25 To agree to consider and sign off in June.	
42/25	Planning	
	a.	Legal agreements for gap land (Turpins Orchard Field and The View) at 50 Aston Abbotts Road.
	b.	To note S.106 contribution from Weedon Hill Farm - £40,748.75 for Sport & Leisure to spend by 20-02-2035
43/25	Finance and Accounts	
	Payments & Accounts Review invoices and payments. Agree statement of accounts and bank reconciliation to end March 2025.	
44/25	Environment	
	a. Footpaths, Footways and Highways	
	i. Speed Control. To note install of new ElanCity unit.	iv. Bucks Highways. Update inc. traffic/accidents
	ii. Footpaths, gates, signs. Update	v. Devolved Services. Consider sign cleaning.
	iii. Dog & Litter bins. Update	vi. Best Kept Village. Update.
	b. Street lighting. Update.	
	c. Park and Play Area	i. Inspections and Works. Update. ii. Horticultural. Update.
	d. Pond, Grass, Hedges, Verges. Includes wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works.	
	i. Update on Pond board following grant award. ii. Overhanging issues 8 New Road, 95 Aston Abbotts Road.	
	e. Management of Weedon Graveyard	
	i. Admin. ii. Applications for burials, memorials and EROBs. Consider EROB app Ming-Washington.	

iii. Horticultural and Works. Update on hedges.

f. Other capital projects. To start to research process and possible projects for S.106 monies.

45/25 Date of next meeting. To agree date of next meeting (June) to sign off gov and accountability return.

Agenda Item 43/25

Bank Transactions 01-03-25 to 30-04-25

<b>BANK BALANCES</b>			<b>Total</b>
31 March 2025	Business Reserve Account	8283.49	9283.49
	Treasurer's (Current) Account	1,000.00	
30 April 2025	Business Reserve Account	12902.78	13902.78
	Treasurer's (Current) Account	1,000.00	

<b>INCOME</b>			
Community Instant Access	Interest March	10 March 2025	8.39
Community Account	Chapman Rent	27 March 2025	46.32
		11 April 2025	7581.50
Community Instant Access	Interest April	11 April 2025	8.39
Community Account	Bucks Council - 50% Precept	11 April 2025	7581.50

<b>DIRECT DEBITS</b>			
ICO Z3498127		18 March 2025	47.00
Bank Service Charge Ref: 449830735	LGA 1972. s111	18 March 2025	4.25
SSE Energy Supply re 01.02.2025 – 31.03.2025	LGA 1972, Sched. 14 para	21 April 2025	122.83
Bank Service Charge Ref: 452245563	LGA 1972. s111	18 April 2025	4.25

<b>ONLINE PAYMENT INVOICES</b>			
<b>MARCH 2025</b>			
Bucklands invoice 54472	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 538	442.69
Sign Wizzard job number 42054	Highways Act 1980, s130	BP 539	173.96
Bucks BKV Comp. 2025	LGA 1972, s137	BP 540	25.00
Bucklands invoice 54473	LG(Misc Prov)A 1976, s19 & LGA 1972, s214	BP 541	442.69
ER Millard, March 2025 Salary	LGA 1972, s112	BP 542	513.69
ER Millard Allow. & Exp. to March 25	LGA 1972, S111	BP 543	422.36
HMRC, March 2025 Income Tax	LGA 1972, s112	BP 544	177.00
<b>APRIL 2025</b>			
BALC Subs 2025 invoice 6050		BP 544	68.42
Weedon Schoolroom, invoice 7214	LGA 1972, s133	BP 545	35.00
Complete Tree Service invoice 16745		BP 546	2160.00
SF Richards – JRG invoice 32588	LGA 1972, s137	BP 547	89.43
ER Millard, April 2025 Salary	LGA 1972, s112	BP 548	390.68
HMRC, April 2025 Income Tax	LGA 1972, s112	BP 549	99.32