

# Weedon Parish Council

Clerk to the Council Mrs Ruth Millard

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## To members of Weedon Parish Council

You are hereby summoned to a Virtual Annual Meeting of the Weedon Parish Council on Wednesday 20 May 2020 8.00pm held on zoom [ID: 859 5476 7014] Issue date –Thursday 14 May 2020

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The meeting will commence at 8.00pm for the purpose of transacting the following business;

### AGENDA

- 37/20 Nomination and Acceptance of Chairman**
- 38/20 Nomination and Acceptance of Vice Chairman**
- 39/20 Public Open Forum (under adjournment).** For residents to bring items to the Council's attention
- 40/20 Attendance and apologies.** To receive and accept any apologies.
- 41/20 Members' Interests.** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 42/20 Approval of Minutes.** To agree the minutes from the Virtual Zoom General Meeting 21 April 2020.
- 43/20 Review of Council's Statutory and Governance Documents for 2020/21**
- a. Standing Orders
  - b. Financial Regulations
  - c. Complaints Procedure
  - d. Procedure for requests made under the Freedom of Information & Data Protection Act
  - e. Privacy Policy and Notice
  - f. Information Policy
  - g. Retention of Documents Policy
  - h. GDPR Data Audit
  - i. Risk Assessment
- 44/20 Appoint representatives.** eg. Bucks Council Community Boards (when set up)
- 45/20 Review inventory of Assets**
- 46/20 Confirmation of Insurance cover**
- 47/20 Review of the Council's subscriptions to other bodies eg. NALC, BMKALC, SLCC**
- 48/20 Determine the time and place of ordinary meeting of full Council up to and including the next annual meeting of the Full Council**
- 49/20 Annual Governance and Accountability Return 2019/20.** To agree to consider and sign off in July.
- 50/20 Planning.** No planning applications at the time of printing.
- 51/20 Finance and Accounts**
- a. To note payments for this meeting and payments made since the last meeting.
  - b. To agree the financial statement of accounts and bank reconciliation for end April 2020.
- 52/20 Environment.** To report and discuss any issues arising.
- a. Footpaths, Footways and Highways,** including
    - i. *Speed Control MVAS and SpeedWatch. Item deferred.*
    - ii. Transport for Bucks works: Update
    - iii. *Options Review of speed control measures on Aston Abbots Road. Item deferred.*
    - iv. Village footpaths: replacing stiles with gates. Update on Aston Abbots Road.
    - v. Street sign cleaning. Update on quotes/action.
  - b. Street lighting.** Streetlight conversion to LED. Review and re-start research on options.
  - c. Play area,** including monthly inspection. Update on actions.
  - d. Pond, Grass, Hedges and Verges,** including
    - i. Hedgerow Havens verges: Update
    - ii. Overhanging hedges/trees: Update.
    - iii. Horticultural works: Update
  - e. Management of Weedon Graveyard**
    - i. Update regarding the levelling works required on graves
  - f. New capital projects**
    - i. Fingerpost: Update
    - ii. Pond margins planting: Update
    - iii. Plank seat on wall: Update.
- 53/20 Correspondence and Communications**
- a. Review website
  - b. PC Annual Newsletter. Discuss production and timing.
  - c. Proposal to set up a Weedon Wildlife Group. Update on a virtual meeting with BBOWT.
- 54/20 Coronavirus emergency.** To review actions and policies, including Park closure.
- 55/20 Date of next meetings.** To agree next general PC meeting – provisionally Wed 15 July 2020 in the Chapel. To note that the **Annual Parish Meeting** has been postponed and cannot be held virtually.

*Ruth Millard*

Clerk to the Parish Council